

Employee of the Month: July 2016



Congratulations to Mike Beane, the July 2016 Employee of the Month!

Mr. Beane has been with the City for 10 years. He started as a Building Repairer in 2006, when General Services was a bureau under DPW. Mike was promoted to Public Building Maintenance Coordinator in 2008. Mike oversees the Mitchell Courthouse building and was instrumental after this spring's fire in the building.

According to Terrel Chesson, Mike's supervisor, "Mike is one of my best employees. He takes the lead performing many tasks and is self-motivated. He embraces the culture that I'm working to create which is being proactive instead of reactive." Terrel continued, "He is also excellent with follow up and customer service. His efforts are consistent."

Mr. Beane is motivated each day to do a good job. He said that he spends more time in the courthouse than he does at home. He also enjoys the people he interacts with stating that "everyone is wonderful."

In his free time Mr. Beane enjoys bowling. He is in a league and his team's name is *The Blaze of Glory*. His high score is 268! Mike is also pursuing his Associates Degree in Theology from the Philadelphia Bible College.

Mike is married and has four children, Maurice, Michael, Mitchell, and Lakia. He also has 13 grandchildren.

All Employee of the Month recipients receive a certificate and a surprise gift.

Congratulations Erica. Gee on passing your Human Resources SHRM CP test!!

DGS Day of Service at Great Kids Farm



On June 16th, 29 DGS employees volunteered at Great Kids Farm to support Baltimore City Public Schools. Great Kids Farm engages Baltimore City Schools' students at all grade levels to support classroom learning, participate in every aspect of food preparation, and prepare students for success in 21st century colleges and careers.

The 29 volunteers weeded beds of sugar snap peas and blackberries, weeded and mulched a raspberry patch, chipped several piles of wood to be used for compost and mulch, and moved unneeded piles of stones, sand, and soil. The tasks accomplished at the farm will help improve the experience of Baltimore City School students visiting the farm in the coming year. Weeding and mulching will help provide our plants with the space and nutrients to grow. Wood chipping will be used to mulch paths around the farm to make them more accessible to students. The space cleared of stones and sand will soon be the site of the farm's new compost system that will not only help speed farm tasks and reduce costs but will also be integrated into lessons for students visiting the farm. Some of the tasks the DGS crew performed the Farm has wanted to do for years!

In total DGS performed 87 hours of volunteer service, equivalent to an in-kind contribution worth \$2,298.

Employee Spotlight: Shaquita Gause



Shaquita Gause was raised in Baltimore with an older brother. She lived throughout Baltimore in her childhood and attended the Baltimore Polytechnic Institute where she studied engineering. Ms. Gause was drawn to engineering due to a family history in the construction field.

Shaquita then attended Morgan State University where she originally pursued Civil Engineering, but changed her major when Morgan State began a new Construction Management program.

After completing college Shaquita was hired by the Department of General Services. At the time she was also being courted by the University of Maryland, but realized when meeting on-site at a fire station that working for the City has meaning and that she feels like she is "doing her part."

During the next five years Shaquita hopes to have earned her Master's Degree in Business Administration and grow professionally beyond her position as Construction Project Manager with DGS.

Shaquita likes to spend her free time with her family, friends, and church community, specifically the dance ministry.

Follow DGS on Social Media!



BE AN EMPLOYEE OF THE MONTH

The DGS Employee of the Month nominations may be submitted in person using the handy ballot boxes placed throughout DGS locations or via electronic submission at:
DGS_HR@baltimorecity.gov.

ANYONE CAN NOMINATE A CO-WORKER!

A Customer Service Committee representing each of the DGS divisions selects recipients. In addition to new nominees, all nominations not selected during the current month are retained and subsequently entered for future consideration.

Should you have questions regarding the Employee of the Month process please call Catherine Burns at (410) 396-3627.

Reminder: Have you moved lately, has your home phone number changed, has that relative you have as emergency contact information changed? If so, please call the Human Resources Office at 410-396-7258 (Abel Wolman) or 410-396-3394 (FLEET) and request change of address form and emergency contact form.

Sharkey is a Public Service Award Finalist

Our Director, Steve Sharkey, was named one of the 30 NextGen Public Service Awards Finalists!

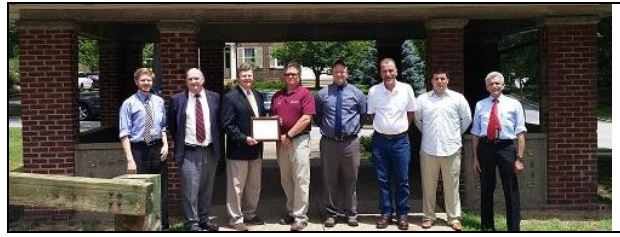
The NextGen Public Service Awards recognizes public servants who go above & beyond to serve their communities & organizations.

DGS is nominated for a FMD Award!

Please vote for us! These awards recognize departments that have accomplished stand-out results.



DGS Awarded 2016 Historic Preservation Award



The Department of General Services (DGS) was honored to receive the 2016 Historic Preservation Award for Restoration from the Board of Directors of Baltimore Heritage, Inc. for the restoration of the Roland Avenue Trolley House.

The Roland Avenue trolley line opened on April 23, 1893, but in 2012 a car drove into the Trolley House. DGS's Major Projects division took on the task of restoring the building. We hired WBCM Architecture firm, Steve Burdett (design), and contracted Trionfo Builders, Inc. The project successfully restored the building to its former glory.

The Restoration & Rehabilitation Award recognizes excellence in the restoration or rehabilitation of historic commercial, institutional, or residential buildings while maintaining the basic historic function of the building.

YouthWorks Students at DGS

Baltimore City's YouthWorks 5-wk summer jobs program matches young Baltimore residents between 14 and 21 w/ private, NPO, & gov't employers. DGS is hosting seven YouthWorks students June 27 through July 29. They will be working in a variety of settings across the department. At Fleet, two students will rotate between admin supports to learn Fleet operations while a third is from a trade school and will work directly with our mechanics.

Director Days: Courthouse East



Last month the Director had the pleasure of working with Will Carrington, the Building Maintenance Coordinator in Courthouse East. The Courthouse is a huge building and Will takes care of it.

Each day, Will begins by reviewing the most important areas in the Courthouse East building and fixes any issues that arise. He then moves on to address repairs and to direct contractors to fix anything needed throughout the day. On this day, Will and the Director changed lightbulbs, replaced paper towel holders, and assisted the HVAC contractor on-site.

Will loves his job; he gets to work with his hands and has to be creative to solve problems. Will lives in Baltimore and has worked at the Courthouse for 9 years.

DGS New Hires and Retirees

Hire	
Employee	Title
Ryan Trout	Operations Officer I
Christopher Hepler	Construction Project Supervisor

Do you know someone that wants to work at DGS?

We are looking for:
Social Media Intern

The position is posted online until 7/31/16.

To apply for a position create an account on www.governmentjobs.com. Keep the application updates as the Human Resources Office periodically reviews them. The more information you provide, the better your chances to receive the highest consideration for the job or promotion. Using this process you can scan and add information to your account. Things you may want to scan include but are not limited to: résumé, cover letter, certifications, and any licenses you hold.

The website also has a Job Notification section that sends reminders once positions are posted with application deadlines.

Democratic Nominee for Council District 9, John Bullock Visited Fleet



Mr. Bullock, the Democratic nominee for the 9th District Council seat spoke with Director Sharkey and Fleet Chief Bob Gibson about the role DGS plays in the City and took a comprehensive tour of the Fleet facility.

2016 Training Calendars

August

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2 Rule 40 & 56; Interpersonal Dynamics-AW Supervisors 2 nd Floor Conference Room-9-10am	3	4 New Employee Orientation-HR Office 8 th Floor	5
8	9	10	11	12
15 MS Outlook-Basic Fleet 9:30-11:30; 12:30-2:30	16 MS Excel-Basic Fleet 8:30-11:30	17	18 New Employee Orientation-HR Office 8 th Floor	19
22	23 Rule 40 & 56; Interpersonal Dynamics-AW Supervisors 2 nd Floor Conference Room-9-10am	24	25	26
29	30	31		

Fleet Yard Inspections

Fleet Management performs yard inspections during which vehicles are checked for issues and yard supervisors are informed of any found issues. As the inspection process improves, Fleet Management will be better able to inform agencies of repeat offenses and offenders. At the end of May there have been 46 inspections at 25 yards and 279 total vehicles have been inspected.

The most common issue at 27% (85) is Lack of Maintenance. The majority of vehicles show issues with grease lines and battery cover missing. No issues were found 31% of the time; those yards received award recognition from DGS Fleet.